



2020-2021 STUDENT SERVICES SYLLABUS

WE KNOW THIS YEAR LOOKS DIFFERENT, BUT WE'VE GOT YOU AND YOU'VE GOT THIS!

721 Cliff Drive Santa Barbara, CA 93109

Phone: (805) 965-0581

Website: sbcc.edu

The following is an alphabetical list of the Student Services available at SBCC.

Check each program's webpage for details on how services are being offered remotely/virtually because of implemented Coronavirus (COVID-19) prevention protocols.

Remember that your college staff and faculty want you to succeed.
When you need help, please ask for it.



Academic Counseling Center

Assists students in planning/achieving their academic goals.

- •Develop Individualized SEP/Student Education Plans
- •Counseling Appointments via Starfish
- •Class Planning Sessions
- •Educate Students on SBCC and Transfer Requirements
- •Assist Students to Plan and Achieve Academic Goals
- •Counsel Students on Success Strategies

sbcc.edu/counselingcenter/



Admissions and Records

Processes and maintains records and transactions of student registration, and official academic records.

- •Student Applications & Student Data Change
- •Incomina Transcripts
- •Residency & Residency Reclassification
- Athletic Eligibility
- •Degree/Certificate Applications & Diplomas
- •Enrollment Verification's
- Audit Requests
- Academic Renewal
- Student Petitions
- •Pass/No Pass & Independent Study Contracts

sbcc.edu/admissions/



Articulation Office

Evaluates courses to determine whether a particular course offered at SBCC is comparable to, or acceptable in lieu of, a corresponding course at a particular CSU or UC campus.

- •IGETC Certification
- •Verification of Intent to Earn ADT (Associate Degree for Transfer) - CSU
- •CSU GE (General Education) Certification
- •International Baccalaureate Examination Program

articulation.sbcc.edu/



Assist (Transfer Information)

The official transfer and articulation system for California's public colleges

- •Transferability Lists
- Major Exploration
- Articulation Agreements
- •See Courses That
- •See Courses That Transfer to UC's
- •See Courses That Satisfy IGETC Areas
- •See Courses That Satisfy CSU GE-Breadth Areas

assist.org



Campus store

Provides course materials, supplies, and merchandise.

- Textbooks
- Supplies
- Backpacks/Totes
- Apparel
- •Food/Drinkware
- •Gifts
- •Graduation
- Supplies/Gifts
- Starbucks
- Campus Card



Canvas

Web-based software that is used to manage digital learning.

- •Pipeline Login Support
- •Canvas Technical Support
- •Canvas Student
- Tutorials
- Canvas Guides
- Proctorio Support

sbcc.edu/distanceeducation/

Zoom Support



Career center

Provides career development resources.

- •Explore Majors
- Career Exploration
- Jobs and Internships
- Volunteering
 Opportunities
- •Work Experience Credit
- ·Career Workshops
- Job Search and Resume Support



Cashiers Office

Collects money due to SBCC.

- •Pay Your Bill
- Payment Plans
- Third Party Programs
- •529/College Savings
- Student Account Holds
- •IRS Form 1098-T
- •Refunds
- •Parking Permit Assistance

sbcc.edu/careercenter/

sbcc.edu/fiscalservices/cashier/

sbcc.edu/bookstore/



Computer Labs

Provides computer resources for student use.

- •Computer Lab Hours
- •Computer Lab Locations
- •Virtual Computer Labs
- •Wireless Access
- •Mobile Printing Information
- Assistive Technology



Daca (Dreamer support)

AB540/Undocumented and Dream Act Scholars Student Support.

- •AB540 Student
- •SBCC Dreamer
- •External Dreamer Resources
- DACA Updates
- •Financial Aid Opportunities for AB540 Students



DSPS Disability Services and Programs for Students

Ensures educational access for students with disabilities.

- Apply for DSPS Services
- •Learning Disability Assessments
- •Classroom Support
- •Instructional Support
- •Adaptive Equipment
- •Assistive Technologies
- •Testing/Proctoring Services
- Disability Resources



EOPS/CARE/CalWORKS

Program for financially and academically disadvantaged students.

(Must meet eligibility requirements)

- •CARE/Single Parent Program
- •Guardian Scholars Program
- •CalWORKS Program
- •Academic Services
- Career Services
- Computer Lab
- Tutoring Lab
- •Cultural Events and Activities

sbcc.edu/computerresources/ sbcc.edu/computerresources/

sbcc.edu/dsps/





Enrollment Services

Provides outreach, onboarding, and retention support services.

- •Steps to Enrollment Support and Guidance
- •SBCC Orientation
- •Local High School Outreach
- •Campus Tours
- Vaquero Access Days
- •Vaquero Resource Days
- Vaquero Welcome
- •SBCC Interest Inquiries



Equity, Diversity, and Cultural Competency and UMOJA

Provides a safe and brave space for students of color, women, LGBT+, and other marginalized students on campus.

- ·Campus and
- Community Resources
- Events
- CESJ Peer Mentors
- •Workshops and Presentations and Recordings

UMOJA

Resource dedicated to enhancing the cultural and educational experiences of African American and other students.

 Multitude of programming designed from an Afro-centric perspective.

sbcc.edu/equity/



Financial Aid

Support with applying and receiving funding that is available to college students.

- •FAFSA
- CalGrant
- •CCPG California College Promise Grant
- (formerly known as the BOG Waiver)
- Scholarships
- •Federal Work Study
- Loans
- •Emergency Grants
- •Financial Aid Appeals
- Selective Service
 Information

sbcc.edu/financialaid/



Food Pantry (Free Food)

Provides food to all SBCC students, staff, and faculty experiencing food insecurity or hunger.

- •Food Items Free of Charge
- •Food Share Events

Unlimited Fresh Produce

sbcc.edu/equity/foodp antry.php

sbcc.edu/enrollmentservices/



Provides dining and food service options on campus.

- •West Cafeteria
- •East Cafeteria
- JSB Cafe
- •Gourmet Dining Room
- •Luria Library Coffee Cart (aka The Buzz Shack)
- Campus Center Coffee
- •Campus Vendina Machines



sbcc.edu/dining/



Guardian scholars

Supports former foster youth in their efforts to gain a college education.

- SBCC Interest Inquiries
- Connections to Success (Mentoring Program)
- Housing Assistance (Local Housing Partnership)
- Tutoring and Computer
- School Supplies
- •Resources On Campus
- Resources Off Campus



Health and Wellness

Aids students in the management of their healthcare while at SBCC.

- •Medical Services
- ·Ask A Nurse
- •Insurance Enrollment & Campus Accident Insurance
- •Individual & Group Counselina
- •The Anchor (Substance Abuse Counseling & Education)
- •Smoking Cessation Program
- At-Risk Training
- •Mental Health (Resources and Referrals)
- •The Well (Wellness and Self-Care Center)

sbcc.edu/healthservices/



Assists students in finding a place to live.

- •Housing Information
 -Types of housing

 - -Location -Budget
- Neighborhood Info and Maps
- Transportation/Parking Info
- Housing Resources
- •Rental Housina Mediation Task Force
- Roommate Contract
- Roommate
- Ouestionnaire
- •Dorm Style Living Info

sbcc.edu/housing/



Learning Resource Center (LRC)

Provides learning support services.

- Tutorial Center
- Writing Center
- Computer Access
- •Media Resources
- Computer Classrooms
- ·Learning Skills Workshops
- •Writing Skills Workshops
- Computer Assisted Instruction Labs



sbcc.edu/quardianscholars/

Library

- A vital and active center of student learning on SBCC's campus.
- Chromebooks and Hotspots
- •Ask a Librarian Live Chat
- Textbooks/Reserves
- •A-Z Databases
- A-Z Periodicals
- •Research Guides
- Citation Guides
- Group Study Rooms
- •Computers & Wifi
- Printing, Scanning, and Photocopying
- Special Events

sbcc.edu/library/about_luri a_library.php







Math Lab and Tutoring Center located in the LRC.

- Math Tutoring
- Calculators and
- Software Computer
- Resources Directed Learning
- Activities
- Worksheets
- •Workshops



Parkina

Provides staff and students with parking information.

- Parking and Traffic
- Info Parking Permits
- Parking Lot Info
- •Pay or Contest a Citation
- Security Escort
- •Medical Tram
- •Emergency Phones
- Car Safety Tips

sbcc.edu/security/parking_tr affic_info.php

sbcc.edu/clrc/

sbcc.edu/mathematics/m athlab/index.php



Pipeline Support

Assists with troubleshooting Pipeline.

- Pipeline Login Assistance
- Username and Password Retrieval Info
- Disabled Pipeline Account Support
- Pipeline Security Ouestion Reset Assistance
- •"No Records Found" Info
- "Approved ID" Info
- •WiFi Troubleshooting Guide

sbcc.edu/support/pipelinelo ginhelp.php



Placement (aka assessment)

Facilitates placement in Math. Enalish. and ESL Courses.

- •Math and English Placement
- •Multiple Measures Info
- •Spanish Language Assessment
- •FSI Assessment
- •OEI Test Proctoring
- ·High School Data Form
- Alternatives to Testing (see website for list of alternatives)
- Ability to Benefit

sbcc.edu/assessmentcenter/



Pre reg/transcript **Evaluation Office**

Executes Prerequisite Clearance Requests. AP Test Score Evaluations and Transcript Evaluations.

- •How to Clear a Corequisite
- •Evaluation of Courcowork
- Transcript Evaluation
- •International Transcript Evaluation
- •External Math & Enalish Coursework Evaluation
- Advanced Placement (AP) Test Score Submission

sbcc.edu/teo/preregclear ance.php



Safety and Emergency Services (aka Security)

Promotes a secure campus for students, staff and vicitore

- ·Campus Safety
- Emergency Response
- Parking and Traffic Enforcement
- •Being Safe/Safety Tips
- •Animals on Campus Info
- Smoking on Campus
- •Report a Concern
- •Alert U
- •Lost & Found

sbcc.edu/security/



SBCC Commute

Promotes sustainable modes of transportation in our community.

- Campus Commuter Resources
- SBCC Transportation Мар
- Sustainable Modes of Transportation Info
- •Do-It-Yourself Bike Shop
- •Bike Routes to SBCC Info
- •SBCC Shower Facility Info
- Skateboard Parking Info
- •Electric Vehicle Parkina on Campus Info



An online environment used to facilitate programs to improve student success.

- •Find/Contact/Make an Appointment With Your Academic Counselor
- Starfish Early Alert
- Access to SEP's (Student Education Plans)
- •Access To Success Network
- Starfish Student Support
- •Sign Up for Text Message Appointment Reminders and Notifications



Student Jobs and Internships

Provides information about employment and internships available to SBCC students.

- SBCC Job Connection Jobs Database
- •On-Campus Job Fairs
- On-Campus Recruiters
- Job & Internship
- Resources
- Networking Resources
- •Resume and Interview Support
- ·How to Find an Internship
- •On and Off-Campus Job Opening Info

sbcc.edu/employment/stude nt_employment.php



Student Legal Center

Dispenses confidential legal information and education from an attorney to students.

- Confidential Legal Advice
- Confidential Legal Resources
- •Confidential Referrals
- Confidential Support
- Multiple Areas of Law Covered

sbcc.edu/studentservices/s lc.php

sbcc.edu/sustainability/sbcccommute.php

sbcc.edu/starfish/



Student Life

Helps students aet involved in activities outside of class like study groups, clubs, sports and more.

- Student Clubs
- Event Calendar
- Intramural Sports Program
- •Student Senate/A.S.G.
- Activity Pass & Pass Schedule
- ·Housing Info
- Student Conflict Resolution
- Leonardo Dorantes
- Lecture, Commencement, & Outstanding Student **Awards**

sbcc.edu/studentlife/



Study Abroad

Develops and facilitates diverse, comprehensive academic programs abroad.

- Study Abroad Program Info
- Study Abroad Financial Aid and Scholarship Info
- Study Abroad Events
- Health and Safety Resources
- SBCC Ambassador Program
- Program Director/Faculty Info

sbcc.edu/studyabroad/



Technical Assistance

Assists SBCC students with technical resources.

- •Pipeline Login Help
- Canvas Tech Support
- •Wifi Troubleshooting
- Wireless Access Support
- Computer Resources On-campus
- IT Student Tech Support Contact Form
- SBCC Electronic Communication Policies



Facilitation of ordering and submission of official transcripts.

SBCC TRANSCRIPTS

- Order Transcripts
- ·Check Order Status
- •Fee and Delivery Option Info
- •Customer Service Contacts

sbcc.edu/transcripts/

INCOMING TRANSCRIPTS FROM NON SBCC INSTITUTION

- •Electronic Transcript Info
- Check if Your College Sends Electronic Transcripts
- •Where to Have Official Transcripts Mailed

sbcc.edu/transcripts/incom ingtranscripts.php



Transfer Center

Assists students with their journey to the four-year university.

- Transfer Info and Resources
- ·Help Choosing a Maior
- •Help Choosing a Transfer School
- •UC and CSU Admission Requiremetns
- Transfer Requirement Info
- Transfer Academic Plannina
- Admission Application Support

Transfer Achievement Program (T.A.P.)

Support and Assistance to Under-Represented Students Who Plan to Transfer

Transfer Academy a.k.a. T.A.G

Guaranteed Admission/Transfer Admissions Guarantee Program

sbcc.edu/transfercenter/



Tutorial Center (Free Tutoring)

Coordinates the hirina and training of tutors across the campus.

- •Fina a Tutor
- Tutorial Center
- Writing Center
- Become a Tutor
- Tutoring Locations
- Tutor Info
- •Learning Skills Workshops
- Writing Skills Workshops



sbcc.edu/it/studenttechsu

pport.php

(Free clothing) Formerly known as Tiffany's Closet

This program is not currently operating due to current pandemic protocols.

For more information:

Roxane Byrne Interim Coordinator of Equity, Diversity, and **Cultural Competency** rmbyrne@sbcc.edu



Veterans Support Program

Provides information and assistance to veterans, and dependents of veterans. eliaible for Veterans Educational Assistance.

- SBCC Veteran Resources
- Post 9/11 GI Bill Info
- Apply for VA Benefits
- Work-study for Veterans and Dependents
- Processing of Veterans Educational Assistance Renefits
- Veterans Tutorial Assistance
- •Referrals to Off-Campus Services

sbcc.edu/veteranssupport/

sbcc.edu/clrc/tutorial_center/

sbcc.edu/equity/